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RESEARCH DIRECTORATE-GENERAL  
Directorate B: European Research Area: structural aspects

**COST**



1 March 2002  
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# **DRAFT MINUTES OF THE THIRD MANAGEMENT COMMITTEE MEETING OF COST ACTION 718**

## **‘METEOROLOGICAL APPLICATIONS FOR AGRICULTURE’**

**BUDAPEST, Hungary, 27 - 28 September 2001**

## 1. WELCOME TO PARTICIPANTS

The 4<sup>th</sup> MC meeting of the Action was held in Budapest, in the Szent István University Budapest, Vilyanyi ut 29-43 Building K, Department of Soil Science and Water Management. Mr. MARACCHI, the chairman of the Action opened the session, welcomed the participants and thanked Mr. László TOKEL, the head of the Department for the hosting of the Management Committee meeting. New members joined the meeting from France, the Netherlands, Norway and Poland. Apologies for absences were received from Mr. DALEZIOS, Mr. PERDIGAO and Mr. van DIEPEN. The MC wished speedy recovery to Mr. Dalezios. The representative of FAO, Mr. Michele BERNARDI joined the meetings. The list of National Delegates is given in **Annex 1**. The copy of the attendance list is given in **Annex 2**.

## 2. ADOPTION OF THE AGENDA

**MCM4/D1** The draft agenda without any change was adopted unanimously.

The agenda is given in **Annex 3**.

## 3. APPROVAL OF THE MINUTES 3<sup>RD</sup> MCM

Ms. KAJFEZ-BOGOTAJ remarked that the D3 decision concerning the WG2 activity was misunderstood. She suggested to delete this decision from the minutes. Mr. STRUZIK remarked that there was some misunderstanding his work as well he asked only nothing was established. Mr. SEGUIN replaced Mr. Huard. There was some promise from his side. Unfortunately he could not do everything was promised by him. He asked the MC disregarding this decision.

**MCM4/D2** The minutes of the 3<sup>rd</sup> MCM with the above mentioned corrections was approved unanimously.

## 4. REVIEW OF THE DECISIONS OF 3<sup>RD</sup> MCM

The decisions of the 3<sup>rd</sup> MCM were reviewed. The decisions were carried out. Mr. MARACCHI thanked the WG leaders of their good work and documentation and good collaboration.

## 5. STATUS OF THE ACTION

Mr. DUNKEL presented the status of the Action 718. The status of every Action in meteorology domain is given in **Annex 4**.

## 6. APPLICATION OF NEW COUNTRIES

No new application has been submitted.

## 7. BUDGET

Mr. DUNKEL reported that no budget summary was prepared by the Secretary prior to the meeting. It is very probably that some budgetary problem should be faced in 2002. Every Action can calculate roughly with 60.000 Euros per year per action in the next year.

## 8. REPORT OF WG'S CHAIRS

Mr. MESTRE, the leader of WG 1 summarised the activities of his group. The submitted paper as part of WG1's activity disseminated among the WG member before the MC meeting is given in **Annex 5**. Mr. TOULIOS summarised the activity of WG1.1. The list of submitted paper in the frame of WG1.1 sub-group is given **Annex 6**.

Ms. KAJFEZ-BOGOTAJ as chair-lady of WG2 presented the activities and plans of the WG2. Her report is given in **Annex 7**.

Mr. HOCEVAR, the leader of WG 3 summarised the activities of his group. The report of WG 3 is given in **Annex 8**.

The decisions of the Working Group concerning the WGs activities and actions during the forthcoming period are in the separate WG documents could be see in the Annexes our available on the homepage of the Action718.

### 9. SEPARATE WORKING GROUP MEETINGS

The three working groups hold separate meetings. The accepted WG decisions are given in the WG papers. The WG leaders would disseminate the plans by e-mail. The results of the Working Group 1 activities are given in **Annex 9**, the WG1.1 subgroup's in **Annex 10**. The **Annex 11** contents the report of WG 2 and **Annex 12** the report of WG3.

The MC realised that some co-operation is necessary between WG1 and WG2 activity.

**MCM4/D3** The MC realising the data access problem approved close co-operation and link between Working Group 1 and 2.

Mr. MARACCHI remarked that our group can officially ask every country's national meteorological service to supply as with hourly data. It is necessary a feedback to TC with a good definition of our data needs. He asked the three chair-persons of WGs to summarise the data needs and he will submit our ask for the next TC meeting.

The timetables of WGs are given in the Annexes respectively. The names of the participants of separate working groups are given on the web side.

### 10. OVERALL TIME TABLE

After the MC two meetings are planned, an Ad-hoc Working Group meeting in November and an Expert Group meeting in December.

### 11. COST-718 WEB SITE

Ms. ROSSI presented the new developments on the web side. The readers can find the relevant information of the COST Action 718 on the web side.

The web side address is <http://agromet-cost.istea.bo.cnr.it/>.

### 12. STUDY CONTRACTS

Taking into consideration the budgetary problem the COST Commission Secretariat does not support any further study contract application. In case of Meteorology three contract plans are in pipeline but the Secretary is afraid that they will be rejected.

### 13. SHORT TERM SCIENTIFIC MISSION

Following the suggestions of WG leaders the MC approved the STSM plans.

**MCM4/D4** The MC approved the STSM plans as they were summarised in the separate WG work plans.

Mr. DUNKEL remarked that the STSM mission budget contract could be expired. In this case the MC can ask the prolongation of the contract if the budget was not yet used. If the budget is used, he suggested to report the fact immediately to the Commission immediately and ask for new contract.

**MCM4/D5** The MC decided to apply for the prolongation of STSM budget contract and asks Mr. MARACCHI's institute and the COST Secretariat to do the necessary administrative steps.

### 14. REPORT OF THE MC TO THE TC ON METEOROLOGY

Mr. MARACCHI will report the activity of the Action 718 on the next TC will be held in October in Ljubljana. The draft report is given in **Annex 13**.

### 15. REPORT ABOUT THE CO-OPERATION WITH GIS INTERESTED ACTION, FOLLOW-UP OF THE DE BILT AD HOC WORKING GROUP MEETING

Mr. MARACCHI asked Mr. DOBESCH, the Chairman of Action 719, GIS co-operation meeting was held in De Bilt. The protocol of the ad-hoc working group meeting is given in **Annex 14**.

### 16. PREPARATION FOR FORTHCOMING CONFERENCES

No item was discussed under this item.

### 17. ANY OTHER BUSINESS

Mr. MARACCHI had to leave the meeting because Italy will be the next host of ECAC conference and he had to present the official invitation on the conference. He passed the chairmanship to Mr. TOULIOS. He chaired the meeting from this item until the closing the meeting.

Mr. BERNARDI, the representative of FAO gave a summary about the FAO agrometeorological activities. The copy of his presentation is given in **Annex 15**.

Mr. STRUZIK presented his report was submitted to WG1.

Mr. De WIT gave a presentation about the SWAP model.

### 18. DATE AND PLACE OF THE NEXT MEETING

**MCM4/D6** The Ad-hoc Expert Group meeting will be held in December with five invited experts about the irrigation modelling.

**MCM4/D7** The 5<sup>th</sup> Management Committee Meeting will be held in PONTA DELGADA, P, in April 2002. The exact day to be decided later.

**MCM4/D8** The 6<sup>th</sup> Management Committee Meeting will be held in TJELE, DK in September 2002. The exact day to be decided later.

#### 19. SUMMARY OF THE ACTIVITIES OF THE COST ACTION 718

The summarise of the activities are given in the WG reports and work plans. The short information is available in the chairman's report in details on the web page of the Action.

#### 20. CLOSURE OF THE MEETING

Mr. TOULIOS as acting chairman expressed his thank the participants for their active work and the host for the organisation the meeting and closed the meeting.

### **LIST OF ANNEXES**

- Annex 1** List of National Delegates
- Annex 2** Copy of attendance list
- Annex 3** Agenda
- Annex 4** Status of the Action in Meteorology domain
- Annex 5** WG1 Report
- Annex 6** Report on WG1.1 sub-group
- Annex 7** WG2 report
- Annex 8** WG3 report
- Annex 9** WG 1 work plan
- Annex 10** WG 1.1 work plan
- Annex 11** WG 2 work plan
- Annex 12** WG 3 work plan
- Annex 13** The report of MC for the next TC
- Annex 14** The protocol of DeBilt meeting
- Annex 15** Copy of Mr. Bernardi's paper

### **LIST OF DECISIONS**

**MCM4/D1** The draft agenda without any change was adopted unanimously.

**MCM4/D2** The minutes of the 3<sup>rd</sup> MCM with the above mentioned corrections was approved unanimously.

**MCM4/D3** The MC realising the data access problem approved close co-operation and link between Working Group 1 and 2.

**MCM4/D4** The MC approved the STSM plans as they were summarised in the separate WG work plans.

**MCM4/D5** The MC decided to apply for the prolongation of STSM budget contract and asks Mr. MARACCHI's institute and the COST Secretariat to do the necessary administrative steps.

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